



To All Crediton Town Councillors

You are hereby summoned to attend an **Extra Ordinary Full Council meeting**, which will be held on **Tuesday, January 13, 2026, at 19:00, at Crediton Library**.

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery FSLCC

Town Clerk

Thursday, 08 January 2026

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Crediton Town Council is unable to make any decision on matters not listed within the agenda.
- Crediton Town Council will always attempt to record and livestream meetings to Crediton Town Council's social media platforms.

AGENDA

2026/379 - Welcome and Introduction

Opening of meeting by the Chair and member introductions

2026/380 - Public Question Time

To receive questions from members of the public relevant to the work of the council (a maximum of 15 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

2026/381 - Apologies

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

2026/382 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

2026/382.1 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

2026/382.2 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

2026/383 - Order of Business

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

2026/384 - Chair's and Clerk's Announcements

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

2026/385 - Budget 2026/27

To receive and review the draft 2026/27 budget, precept requirement, and associated report

2026/385.1 - To receive and review the draft 2026/27 budget, precept requirement, and associated report

2026/385.2 - To approve the 2026/27 budget

2026/385.3 - To approve the 2026/27 precept, for submission to MDDC

2026/386 - Earmarked Reserve Virement

To receive the report regarding an Ear Marked Reserve Virement and to approve the recommendations therein

2026/387 - Date of next meeting

To note that the date of the next meeting will be Tuesday 20 January 2026

2026/388 - Reports Pack**Attachments – for internal use only**

[Budget and Precept 2026.27 Report.docx](#)

[Precept Proposals First Draft.xlsx](#)

[EMR Virement Report.docx](#)



CREDITON TOWN COUNCIL

Budget/Precept Report

Report by: Town Clerk
To: Full Council
Date: For consideration on 13 January 2026

Recommendation

Full Council is requested to note and review the comments made by members of the council, for consideration alongside the budget setting process.

1. Purpose

1.1 This report identifies areas where members of the council have requested further consideration of the budget figures.

2. Background

2.1 Some members of the council have requested that consideration be given to increases in budgets.

3. Proposals

3.1 To increase CCTV budget from £6,000.00 to 9,000.00 to cover both CCTV transfer to Exeter City Council and servicing/repairs. (Added to budget presented).
3.2 To increase Small Works budget from £3,000.00 to £5,000.00 to enable operational work to continue throughout the year, without the need for Full Council approval for smaller works. (Added to budget presented).
3.3 To consider how the paddling pool (£12,000.00 contribution in 2026/27) will be funded. In 2025/26, EMR Local Authority Services was used.
3.4 To consider the employment of a Communications Officer for 14 hours per week, at an approximate cost of £17,000.00.

4. Financial Implications

4.1. There are no additional financial implications.

5. Climate Implications

5.1 There are no climate implications.

6. Conclusion

6.1 Full Council is requested to consider the recommendations and any amendments to the budget.

Year To Date Budget 2025-2026

BUDGET PROPOSALS 2026/27					
EXPENDITURE	Budget	EXPENDITURE	%Budget Spent	Remaining	Total Spend
Salaries		Salaries			
Salaries, Including NI & Pensions	240,000	Salaries, Including NI & Pensions	61%	92,547	147,453
Payroll	300	Payroll		300	
					500
					252,500
Office Administration		Office Administration			
Photocopier/Printing	1,000	Photocopier/Printing	45%	548	452
Postage	250	Postage	31%	172	78
IT Support	6,200	IT Support	66%	2,128	4,072
Telephone/Broadband	1,800	Telephone/Broadband	66%	613	1,187
Audit Fees	2,500	Audit Fees	86%	345	2,155
Stationery	250	Stationery	34%	165	85
Software	4,000	Software	44%	2,221	1,779
Reference books	150	Reference books		150	
Security Waste Collection	50	Security Waste Collection	24%	38	12
Legal/Professional Services*	6,500	Legal/Professional Services*	85%	958	5,542
Insurance	5,500	Insurance	97%	163	5,337
Office Equipment	1,500	Office Equipment	97%	47	1,453
Other	500	Other	38%	308	192
Office Supplies/Consumables	500	Office Supplies/Consumables	60%	201	299
Defibrillator Renewal (approved from General R	-	Defibrillator Renewal		-	1,800
Contract termination (FC consideration 16/12/2	-				
					35,375
Council and Councillors		Council and Councillors			
Councillor/Clerk Expenses	1,200	Councillor/Clerk Expenses	62%	455	745
Councillor e-mail addresses	600	Councillor e-mail addresses		600	
Advertising	750	Advertising	25%	564	186
Mayor's Allowance	600	Mayor's Allowance		600	
Councillor Allowances	1,440	Councillor Allowances	43%	816	624
Annual Town Meeting	400	Annual Town Meeting	14%	346	54
Mayor's Reception	2,000	Mayor's Reception		2,000	
Hospitality	200	Hospitality		200	
Remembrance Day	1,200	Remembrance Day	2%	1,175	25
Website	1,800	Website	19%	1,450	350
Website Accessibility Work	-	Website Accessibility Work		-	
Subscriptions	2,500	Subscriptions	65%	869	1,631
Staff/Councillor Training	4,000	Staff/Councillor Training	72%	1,119	2,881
Honorarium	400	Honorarium		400	
Parking Permit	600	Parking Permit	68%	191	409
Public Consultations	500	Public Consultations		500	
Meeting Room Charges	500	Meeting Room Charges	35%	326	174
Civic Functions	6,000	Civic Functions		6,000	
					28,090
Allotments		Allotments			
Exhibition Road general/scheduled maintenance	950	Exhibition Road general/scheduled maintenance	92%	75	875
Exhibition Road water/water maintenance and 1	750	Exhibition Road water/water maintenance an	49%	384	366
Barnfield general/scheduled maintenance	900	Barnfield general/scheduled maintenance	48%	470	430
Barnfield water/water maintenance and repairs	750	Barnfield water/water maintenance and repa	37%	473	277
Moffats general/scheduled maintenance	200	Moffats general/scheduled maintenance		200	
Moffats water/water maintenance and repairs	500	Moffats water/water maintenance and repair	65%	174	326
					500

Replacement printer on contract

New phone line and dedicated CCTV line

Road closure

Boniface Allotments Association fees	300	Boniface Allotments Association fees		300		300
						5,150
Property and Assets		Property and Assets				
Peoples Park maintenance	3,000	Peoples Park maintenance	54%	1,380	1,620	3,500
Peoples Park grass cutting	3,000	Peoples Park grass cutting	71%	880	2,120	3,300
Peoples Park Memorial Garden	1,250	Peoples Park Memorial Garden		1,250		1,500
Peoples Park Wildlife Area	250	Peoples Park Wildlife Area		250		250
Upper Deck general maintenance and cleaning	500	Upper Deck general maintenance and cleaning	36%	320	180	500
Bandstand electricity	250	Bandstand electricity	4%	239	11	250
Bandstand cleaning and general maintenance	750	Bandstand cleaning and general maintenance		750		750
War Memorial netting	-	War Memorial netting		-		-
War Memorial cleaning and general maintenance	350	War Memorial cleaning and general maintenance		350		600
Street Furniture general maintenance	1,500	Street Furniture general maintenance	85%	221	1,280	1,500
Street Furniture bus shelter maintenance	-	Street Furniture bus shelter maintenance		-		-
Town Clock	750	Town Clock		750		1,000
Stoney Park maintenance	750	Stoney Park maintenance	53%	350	400	500
Boniface Statue maintenance and cleaning	350	Boniface Statue maintenance and cleaning		350		350
Millenium Cross maintenance and cleaning	150	Millenium Cross maintenance and cleaning		150		150
Garage rental	1,850	Garage rental	49%	940	910	2,000
Public open spaces (SPG & Fulda Crescent)	1,500	Public open spaces (SPG & Fulda Crescent)	34%	995	505	1,200
Newcombes Meadow toilets water	500	Newcombes Meadow toilets water	52%	241	259	650
Newcombes Meadow toilets electricity	600	Newcombes Meadow toilets electricity	52%	289	311	500
Newcombes Meadow toilets supplies & repairs	400	Newcombes Meadow toilets supplies & repairs	25%	300	100	300
Newcombes Meadow toilets door locking	200	Newcombes Meadow toilets door locking		200		300
Old Landscore School electricity	1,000	Old Landscore School electricity	22%	782	218	200
Old Landscore School equipment	500	Old Landscore School equipment		500		200
Old Landscore School water charges	400	Old Landscore School water charges	27%	293	107	200
Old Landscore School telephone/broadband	-	Old Landscore School telephone/broadband		-		
Old Landscore School maintenance	2,000	Old Landscore School maintenance		2,000		2,500
Old Landscore School business rates	4,000	Old Landscore School business rates	88%	485	3,515	3,750
Old Landscore School insurance	-	Old Landscore School insurance		-		1,250
Annual QTRA	1,000	Annual QTRA	115%	-	153	2,000
Additional tree works	3,000	Additional tree works	18%	2,450	550	3,000
Town maintenance contract	13,000	Town maintenance contract	72%	3,591	9,409	13,650
General Small works	3,000	General Small works	96%	127	2,873	5,000
CCTV	11,000	CCTV	59%	4,556	6,444	9,000
						59,850
Council Offices		Council Offices				-
Bungalow rent & costs	15,000	Bungalow rent & costs	95%	687	14,313	-
Main office rent*	14,542	Main office rent	100%	55	14,487	18,000
Electricity	2,500	Electricity	62%	946	1,554	2,500
Water	400	Water	41%	236	164	1,000
Fire Extinguishers	350	Fire Extinguishers	12%	307	43	1,200
General Premises Maintenance	500	General Premises Maintenance	76%	118	382	1,000
Business rates	3,500	Business rates	100%	-	3,500	4,000
Refreshments	120	Refreshments	46%	65	55	180
						27,880
Floral Crediton		Floral Crediton				
Plants/Flowers	2,500	Plants/Flowers	98%	56	2,444	3,000
Awards Evening	100	Awards Evening	53%	47	53	150
Hanging baskets/troughs & watering	7,000	Hanging baskets/troughs & watering	95%	336	6,664	7,000

Increased as per report
Increased as per report

Other Floral costs	500	Other Floral costs	21%	395	105	500
New planters (replacements)	1,000	New planters (replacements)		1,000		1,000
						11,650
Christmas in Crediton		Christmas in Crediton				
Repeat Costs	13,500	Repeat Costs	13%	11,756	1,744	14,000
Community Participation	7,500	Community Participation	36%	4,821	2,679	7,500
New Infrastructure	4,000	New Infrastructure	36%	2,549	1,451	4,000
Miscellaneous	1,000	Miscellaneous		1,000		1,000
						26,500
VE Day		VE Day				
General expenditure - events (transfer from EM)	4,505	General expenditure - events	110%	471	4,976	12,000
Big Boniface Bash		Big Boniface Bash				
General expenditure - events (transfer from EM)	5,009	General expenditure - events	92%	423	4,586	
Crediton Food Festival		Crediton Food Festival				
General expenditure - events (transfer from EM)	3,088	General expenditure - events	222%	3,754	6,842	
VJ Day		VJ Day				
General expenditure - events (transfer from EM)	2,480	General expenditure - events	15%		365	
Additional Services		Additional Services				
DCC grass cutting	5,000	DCC grass cutting		5,000		5,000
Youth Work*	6,000	Youth Work*	62%	2,269	3,731	6,000
Annual grants to community groups	50,000	Annual grants to community groups	86%	7,075	42,925	54,500
Crediton Urban Taskforce	500	Crediton Urban Taskforce		500		500
						66,000
Budget Spend	507,433	Budget Spend	64%	179,043	326,276	524,995
Additions to EMR						68,085
Total						593,080

INCOME	Budget	INCOME	%Budget	Balance	Total Income	
Precept	510,750	Precept	100%	-	510,750	545000 5%
Interest received	18,000	Interest received	95%	860	17,140	18000
Youth grants received	10,000	Youth grants received	99%	100	9,900	10000
Youth donations received		Youth donations received				
Allotment rent & BAA membership	4,000	Allotment rent & BAA membership	113%	- 509	4,509	4500
Other income: wayleave	15	Other income: wayleave	127%	(4)	19	19
Sub Total	542,765	Sub Total			553,809	577519

15,561 DEFICIT

Earmarked Reserves		Balance as 1 April 2025	April income*	April Expenditure	May Expenditure	June Expenditure	July	Aug	Sept	Oct	Nov Expenditure	Dec	Jan	Feb	Mar	Current balance	PROPOSED ADDITIONS 2026/27	TOTAL
320	EMR - Elections	15,000.00	2,500.00						-16,702.13							797.87	15202.13	16,000.00
321	EMR - Citizen Badges	500.00														500.00	0	500.00
322	EMR - St.Furniture/Small Work	4,479.26	20.74													4,500.00	0	4,500.00
323	EMR - Economic Development	10,000.00														10,000.00	0	10,000.00
324	EMR - P3 Parish Paths	1,966.17	3.83													1,970.00	0	1,970.00
325	EMR - Floral Crediton	2,344.00	166.00													2,510.00	0	2,510.00
326	EMR - Town Clock	1,000.00														1,000.00	0	1,000.00
327	EMR - Upper Deck	960.00	40.00						-350.00							650.00	0	650.00
328	EMR - Premises	13,950.00	1,050.00		-439.95				#####							8,225.05	7774.95	16,000.00
329	EMR - CCTV	25,000.00														25,000.00	0	25,000.00
330	EMR - Boniface Statue	9,780.00	220.00													10,000.00	0	10,000.00
331	EMR - War Memorial	9,994.00	6.00													10,000.00	0	10,000.00
332	EMR - Band Stand	10,600.00														10,600.00	0	10,600.00
333	EMR - Mayors Chain	1,000.00														1,000.00	0	1,000.00
334	EMR - Allotments	11,936.09	44.00		-1,180.09						-1,200.00					9,600.00	0	9,600.00
335	EMR - Neighbourhood Planning	3,749.00	51.00													3,800.00	0	3,800.00
336	EMR - Localism Projects	25,000.00	10,000.00			-4,900.00										30,100.00	4900	35,000.00
337	EMR - General Legal/Prof Fees	6,821.00	179.00								-1,500.00					5,500.00	1500	7,000.00
338	EMR - Council Building Fund	199,933.99	15,000.00			-4,000.00	-1,000.00	-1,800.00			-7,041.65					201,092.34	18907.66	220,000.00
339	EMR - IT Equipment/Support	5,979.01	20.99													6,000.00	0	6,000.00
340	EMR - Staffing Costs	15,000.00														15,000.00	0	15,000.00
341	EMR - Newcombes Meadow Money	6,732.00	18.00													6,750.00	0	6,750.00
342	EMR - Tree Works	3,000.00														3,000.00	0	3,000.00
343	EMR - FP19 - Repairs															0.00	0	0.00
344	EMR - OLS Project	21,000.00	5,000.00								-800.00					25,200.00	4800	30,000.00
345	EMR - Christmas in Crediton	9,830.00	170.00													10,000.00	0	10,000.00
346	EMR - Grants	5,843.30														5,843.30	0	5,843.30
347	EMR - Civilian Flag Bearer	356.80	43.20													400.00	0	400.00
348	EMR - Salt Spreader	165.00	10.00													175.00	0	175.00
349	EMR - St Boniface/Devon Day	6,058.38	10.37	-1,060.00	-5,008.75											0.00	5000	5,000.00
351	EMR - DCC Feasibility study	190.00														190.00	0	190.00
352	EMR - PP Wildlife Area	130.00														130.00	0	130.00
353	EMR - Defibrillator Project															-	0	0.00
354	EMR - Xmas Lights Ren/Repairs	708.20	291.80													1,000.00	0	1,000.00
356	EMR - Incredible Edibles TS															-	0	0.00
357	EMR - Allotment Access Project	877.56	2.44													880.00	0	880.00
358	EMR - Traffic & Urban Realm FS															-	0	0.00
359	EMR - Diversity Festival	750.00														750.00	0	750.00
360	EMR - P3 Tinpot Handrail															0.00	0	0.00
361	EMR - Tinpot Lane															0.00	0	0.00
362	EMR - Benches	4,652.00	98.00													4,750.00	0	4,750.00
363	EMR - Fingerpost	141.52	8.48													150.00	0	150.00
364	EMR - Project Initiation Fund	9,000.00														9,000.00	0	9,000.00
365	EMR - Youth PCC Grant	176.11														176.11	0	176.11
366	EMR - Youth underspend 24/25	1,609.15														1,609.15	0	1,609.15
367	EMR - LA Services	45,000.00	24,000.00													69,000.00	10000	79,000.00
368	EMR - Telephone box	2,500.00														2,500.00	0	2,500.00
369	EMR - Food Festival	3,088.04			-3,088.04											0.00	0	0.00
370	EMR - VE Day	4,600.00	380.00	-475.00	-4,505.00											0.00	0	0.00
371	EMR - VJ Day	2,500.00				-19.99	-2,480.01									0.00	0	0.00
372	EMR - Love Your Town Centre	582.00														582.00	0	582.00
373	EMR - Youth subs 24/25	2,045.07														2,045.07	0	2,045.07
		506,527.65	59,333.85	-1,535.00	-14,221.83	-8,919.99	-3,480.01	-1,800.00	-17,052.13	#####	-10,541.65	0.00	0.00	0.00	0.00	501,975.89	68,084.74	570,060.63



Earmarked Reserve Virement Report

Report by: Town Clerk
To: Full Council
Date: For consideration on 13 January 2026

Recommendation

Full Council is requested to consider and approve the proposal to transfer funds from an Earmarked Reserve to an existing budget, to cover the cost of a new community noticeboard.

1. Purpose

1.1 This report provides a recommendation to approve transfers from Earmarked Reserves to ensure the expedition of the purchase of a new community noticeboard.

2. Background

2.1 Attempts to fix the broken noticeboard have failed, and Cllr Fawssett reported this to the Town Clerk on 22 December 2025.

2.2 There is not enough remaining funds in the Small Works budget for a replacement and there are no other budget lines suitable for the expenditure.

3. Proposals

3.1 To approve a transfer of £500.00 from Street Furniture/Small Works EMR (332) (current balance of £4,500.00) to the main budget to cover a replacement.

4. Financial Implications

4.1. There are no additional financial implications.

5. Climate Implications

5.1 There are no climate implications.

6. Conclusion

6.1 Full Council is requested to approve the proposals to ensure that a replacement can be ordered without further need to obtain member approval.